



New Vision Family Health Team
23B-421 Greenbrook Drive
Kitchener ON N2M 4K1
Telephone: 519-578-3510
Fax: 519-578-6040

Form or Doctor's Letter

A request has been received at this office for your doctor to complete a form or write a letter/note on your behalf, which is not covered by OHIP. Please refer to the following fees which you would be responsible for. Your doctor requires your acknowledgement before completing your paperwork.

Please check off which service(s) you require.

Flat fee services

- Forms (insurance, workplace, etc.), No physical exam
 - Up to 2 pages - \$40, additional pages at \$20/page
- Forms (Ministry of Transportation, etc.), major physical exam required - \$100
- Tax forms (ie. CRA disability tax credit) - \$80
- Service Canada: Medical Certificate for Employment Insurance Sickness Benefits - \$40
- MVA insurance forms (does not include physical exam)
 - OCF-3, OCF-18 or OCF-23 - \$160. OCF-19 - \$120

Time-based services

- Service Canada: Medical Report (ie. CPP disability)
 - Time based. First 30 minutes, covered by Service Canada. Additional time required at \$30/10-minute increments, rounded-up
- Complicated letter (ie. Travel-related/cancelation, letter for CRA/audits, letter for lawyer/accountant, special requests, etc.)
 - Time-based. \$40 minimum for the first 20 minutes, additional time \$30/10-minute increments, rounded-up

This type of paperwork is time consuming and can incur significant costs. An effective, well-written letter or report can exceed \$100.

- Please contact me before proceeding if costs are expected to exceed \$_____

Rush Premium

At New Vision, our **completion time for paperwork is 21 days**. We strongly recommend you submit your paperwork request early.

- 5 business days Rush Premium requested – add 25% extra to paperwork cost. If your doctor is unable to prioritize this over her medical duties, you will not be charged the rush premium.

Acknowledgement

By signing this document, you agree to above.

Patient Signature

Date